



City of San Antonio

Agenda Memorandum

Agenda Item Number: 3

Agenda Date: June 21, 2022

In Control: Public Safety Committee

DEPARTMENT: Police Department

DEPARTMENT HEAD: William P. McManus

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

A briefing on a professional service agreement between the Alexander Weiss Consulting, LLC and the City of San Antonio Police Department.

SUMMARY:

Briefing on a professional service agreement between the City of San Antonio and Alexander Weiss Consulting, LLC to conduct a comprehensive staffing analysis of uniform positions for patrol and support units of the San Antonio Police Department. City Council consideration of this item is scheduled for the June 23rd "A" Session.

BACKGROUND INFORMATION:

As part of the FY 2022 Budget Process, City Council requested a staffing analysis of the San Antonio Police Department to objectively analyze patrol staffing allocation and deployment in support units to determine any recommended changes and a methodology for future growth of uniform positions in the Department.

In April 2022, the City released a Request for Proposals (RFP) to identify and select a respondent to provide the requested experienced management consulting services. The selected respondent would provide services in conducting a comprehensive staffing analysis for the Police Department.

The RFP was advertised in the San Antonio Express-News, San Antonio e-Procurement system, TVSA Channel, and on the City's Bidding and Contracting Opportunities website. Additionally, email notification was released to a list of potential Respondents. One agency proposal was received in

response to the RFP and was deemed eligible for review.

The evaluation committee included representatives from the City Manager's Office and the San Antonio Police Department Command Staff. The committee evaluated the proposal in response to the published criteria for the professional services which included: Experience, Background and Qualifications; Proposed Plan; the Small Business Economic Development Advocacy (SBEDA) Program; the Local Preference Program; and the Veteran Owned Small Business Preference Program.

The evaluation committee agreed to award by consensus vote to recommend Weiss Consulting, LLC to conduct a comprehensive analysis of uniform staff in the SAPD and recommend potential changes and a methodology for future growth of uniform positions.

This agreement will commence upon full execution and will terminate on the one-year anniversary of the effective date.

ISSUE:

Briefing on a professional service agreement between the City of San Antonio and Alexander Weiss Consulting, LLC to conduct a comprehensive staffing analysis of uniform positions for patrol and support units of the San Antonio Police Department. Consideration of this item is scheduled at the City Council June 23rd "A" Session.

ALTERNATIVES:

This item for briefing purposes only.

FISCAL IMPACT:

The cost associated with this professional service agreement is \$140,000 funded by the General Fund included in the SAPD Budget.

RECOMMENDATION:

This item for briefing purposes only.